

**REGISTERED CHARITY NO. 266869**

**SUFFOLK GUILD OF RINGERS FOR THE DIOCESE  
OF BURY ST. EDMUNDS AND IPSWICH  
31 DECEMBER 2011**

# SUFFOLK GUILD OF RINGERS

## CHARITY INFORMATION

Charity registration number: 266869

Charity address: Millbeck House  
Harleston Green  
Shelland  
Stowmarket  
Suffolk  
IP14 3HU

Bankers: Barclays Bank Plc  
4 Church Street  
Woodbridge  
Suffolk  
IP12 1DJ

Accountant: I S Webster FCA  
Messrs. Larking Gowen  
Chartered Accountants  
Faiers House  
Gilray Road  
Diss  
Norfolk  
IP22 4WR

Donations should be sent to: G E Slack  
Millbeck House  
Harleston Green  
Shelland  
Stowmarket  
Suffolk  
IP14 3HU

# SUFFOLK GUILD OF RINGERS

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## **Independent Examiner's Report to the Trustees of the Suffolk Guild of Ringers**

I report on the accounts of the Suffolk Guild of Ringers which are set out on pages 4 to 12.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for preparing the accounts. They consider that the charity does not require an audit under section 43(2) of the Charities Act 1993, as amended by Part 8 of the Charities Act 2011 and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the Act
- ensure that the charity keeps accounting records under section 130 of the Act
- and that the accounts comply with the requirements of the 2011 Act

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**I S Webster FCA  
Larking Gowen Chartered Accountants  
Faiers House  
Gilray Road  
Diss  
Norfolk  
IP22 4WR**

**22 March 2012**

## **TRUSTEES' ANNUAL REPORT**

The Trustees present their report and financial statements for the year ended 31 December 2011.

### **Charity**

The Suffolk Guild of Ringers was registered with the Charity Commission on 10 December 1975, registration number 266869. The Charity's registered address is Millbeck House, Harleston Green, Shelland, Stowmarket, IP14 3HU. It is governed under a constitution originally registered in 1977 and most recently revised in 2010.

### **Principal objectives**

The purpose of the Charity is to promote and encourage the practice of bellringing within the Diocese of St Edmundsbury and Ipswich; to recruit, train and encourage bellringers in the practice of their art; to cultivate the art of scientific change ringing; and to promote and advise on the preservation of bells in an efficient condition.

### **Trustees**

The Trustees during the period were P J Gorrod, G E Slack and A J Shedden.

### **Review of Progress and Achievements**

**Bellringing activities** Ringing takes place in most of the towers with ringable bells, both for services and practices. Each of the four Districts holds regular activities for members. Striking competitions take place in each District, and the Guild holds an annual striking competition. A good number of peals and quarter peals are rung. The Vestey Ring has been used to demonstrate what the Guild does, at the Suffolk Show and other events.

**Restoration activities** Major projects have been completed at Campsea Ashe and Helmingham. Members of the Belfry Advisory Committee frequently give advice and support, both for routine maintenance and restoration projects

### **Guild Finances**

**Policies** All money in the Guild's funds not required for day-to-day working purposes is invested or deposited by the Treasurer, as directed by the Guild Management Committee. Grants from the Restoration Fund are authorised by the Guild Management Committee but are only paid after completed work has been approved by the Guild Ringing Master and the Technical Adviser. Grants are normally only offered for work to restore bells and their fittings for full-circle ringing, but may include augmentation and other ancillary work associated with any such project.

**General Fund** Leaving aside the final donation to the Vestey mini-ring, General Fund income in 2011 was almost unchanged from 2010 with increases in subscription income and peal fees offset by

a decrease in sales (primarily of rope). General Fund expenditure increased slightly from 2010. Significant savings were made in the printing of the 2010 Annual Report but these were balanced by increased administration costs and the purchase of a sizeable stock of badges. Administration costs are monitored carefully and the growth reflects increased activity within the Guild.

**Restoration Fund** Restoration Fund income showed a 25% increase over 2010 primarily from an increase in the Gift Aid refund and donations from a variety of sources. Tower Affiliation income was up as was income from Guild events, reflecting the additional activity referred to above. For the third year running Grant approval at £1,850 was low (£5,500 in 2010 and nil in 2009). The sum now available for allocation to new projects stands at £45,374.

Payments of previously allocated grants, totalling £13,750, were made for three projects completed in the year. The amount reserved for grants allocated to three projects still in progress stands at £5,200.

**Summary** A satisfactory year financially with an increase in the General Fund balance. The Restoration Fund has a significantly higher balance available to contribute to projects that may arise in 2012.

P J Gorrod

G E Slack

A J Shedden

Trustee & Chairman

Trustee & Treasurer

Trustee & Secretary

21 March 2012

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### GENERAL FUND

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Subscriptions	7,911		7,832	
Peal fees	910		887	
Sundry sales	27		42	
Report adverts	185		145	
Sale of rope	140		295	
		9,173		9,201
<b>LESS: EXPENDITURE</b>				
Annual report	1,109		1,528	
Ringling World advertising	61		139	
Central Council Affiliation fee	80		80	
Administrative expenses	324		199	
Travel & subsistence	213		189	
Hall hire (meetings)	56		21	
Guild newsletter	885		855	
Public Liability Insurance	363		311	
Members' Accident Insurance	707		700	
Wreaths/donations in lieu	225		150	
Donations	150		150	
Badges	454		-	
Rope	-		196	
Mini Ring Purchase	2,000			
Less Donation	(2,607)			
	(607)	4,020	(16)	4,502
<b>SURPLUS FOR THE YEAR</b>		5,153		4,699
<b>TRANSFERS TO RESERVES</b>				
To Library fund	50		50	
To Restoration fund	4,411		4,360	
		4,461		4,410
<b>BALANCE AFTER TRANSFERS</b>		692		289
<b>GENERAL FUND at 1 January 2011</b>		5,648		5,359
<b>GENERAL FUND at 31 December 2011</b>		<u>6,340</u>		<u>5,648</u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### RESTORATION FUND

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Non resident life membership fees		91		119
Guild meetings and events		698		392
Other donations and events		1,186		956
Interest received (note 2)		395		314
Affiliation scheme		1,327		1,147
Jubilee fund interest (note 3)		16		8
Refund of gift aided donations		1,516		1,128
St Edmund Clapper income		745		642
Mini ring Donation	214		285	
Expenses (to BRF)		214	(48)	
			237	
		<hr/>	<hr/>	
		6,188		4,943
Grants repaid		-		-
		<hr/>		<hr/>
		6,188		4,943
<b>EXPENDITURE</b>				
Grants paid		13,750		18,000
<b>DEFICIT FOR THE YEAR</b>		<hr/>		<hr/>
		(7,562)		(13,057)
<b>TRANSFERS TO RESTORATION FUND</b>				
From General fund (note 1)		4,411		4,360
<b>BALANCE AFTER TRANSFERS</b>		<hr/>		<hr/>
		(3,151)		(8,697)
<b>RESTORATION FUND at 1 January 2011</b>		53,726		62,423
<b>RESTORATION FUND at 31 December 2011</b>		<hr/> <hr/>		<hr/> <hr/>
		50,575		53,726



# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### LIBRARY FUND

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Donation from librarian		-		3
<b>EXPENDITURE</b>				
Administration costs	20		18	
Purchase of books	-		37	
		20		55
<b>DEFICIT FOR THE YEAR</b>		(20)		(52)
<b>TRANSFERS TO LIBRARY FUND</b>				
From General fund		50		50
<b>BALANCE AFTER TRANSFERS</b>		30		(2)
<b>LIBRARY FUND at 1 January 2011</b>		158		160
<b>LIBRARY FUND at 31 December 2011</b>		188		158

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### JUBILEE FUND

	2011 £	2010 £
<b>INCOME</b>		
Donations Received	15	-
Interest received	-	-
<b>SURPLUS FOR THE YEAR</b>	<hr/> 15	<hr/> -
<b>TRANSFERS TO RESTORATION FUND</b>		
Interest received transferred to restoration fund	-	-
<b>BALANCE AFTER TRANSFERS</b>	<hr/> 15	<hr/> -
<b>JUBILEE FUND at 1 January 2011</b>	1,630	1,630
<b>JUBILEE FUND at 31 December 2011</b>	<hr/> <hr/> 1,645	<hr/> <hr/> 1,630

# **SUFFOLK GUILD OF RINGERS**

## **INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011**

### **PIPE FAMILY TRUST FUND**

	<b>2011 £</b>	<b>2010 £</b>
<b>INCOME</b>		
Interest received	8	6
<b>EXPENDITURE</b>		
Grants	302	201
<b>DEFICIT FOR THE YEAR</b>	<u>(294)</u>	<u>(195)</u>
<b>PIPE FAMILY TRUST FUND at 1 January 2011</b>	908	1,103
<b>PIPE FAMILY TRUST FUND at 31 December 2011</b>	<u><u>614</u></u>	<u><u>908</u></u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### HANDBELLS FUND

	2011 £	2010 £
<b>INCOME</b>		
Donations received	5	73
<b>EXPENDITURE</b>		
Restoration of handbells	-	-
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>	<u>5</u>	<u>73</u>
<b>HANDBELLS FUND at 1 January 2011</b>	482	409
<b>HANDBELLS FUND at 31 December 2011</b>	<u><u>487</u></u>	<u><u>482</u></u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### ST. PETER'S SUDBURY FUND

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Donations received	483		73	
Interest received	14		9	
		497		82
<b>EXPENSES</b>		(966)		-
<b>SURPLUS FOR THE YEAR</b>		(469)		82
<b>ST. PETER'S SUDBURY FUND at 1 January 2011</b>		2,014		1,932
<b>ST. PETER'S SUDBURY FUND at 31 December 2011</b>		<u>1,545</u>		<u>2,014</u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2011

### CHRISTCHURCH CATHEDRAL FUND

	2011		2010	
	£	£	£	£
<b>INCOME</b>				
Donations received	86		-	
	<hr/>	86	<hr/>	-
<b>EXPENSES</b>				
Donations made		(86)		-
<b>SURPLUS FOR THE YEAR</b>		<hr/>		<hr/>
		-		-
<b>CHRISTCHURCH CATHEDRAL FUND at 1 January 2011</b>		-		-
<b>CHRISTCHURCH CATHEDRAL FUND at 31 December 2011</b>		<hr/>		<hr/>
		-		-

# SUFFOLK GUILD OF RINGERS

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2011

	2011		2010	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Central Board of Finance	60,291		63,559	
Bank current account	1,103		1,007	
		61,394		64,566
<b>TOTAL ASSETS</b>		<u>61,394</u>		<u>64,566</u>
<b>REPRESENTED BY</b>				
General fund		6,340		5,648
Restoration fund		45,375		35,626
Restoration Grants Allocated		5,200		18,100
Library fund		188		158
Jubilee fund		1,645		1,630
Pipe Family Trust fund		614		908
Handbells fund		487		482
St. Peter's Sudbury fund		1,545		2,014
		<u>61,394</u>		<u>64,566</u>

### APPROVED:

We approve the accounts on pages 2 to 12 and confirm that the records produced, together with the information and explanations supplied to Larking Gowen, constitute a true and correct record of all the transactions of the charity for the year ended 31 December 2011.

**G E Slack**

**P J Gorrod**

**21 March 2012**

### ASSETS

The Guild owns a number of assets in addition to the various bank balances. The main items are:

Handbells	£ 30,000
Library	£ 13,000
Vestey Ring	£ 4,900
Other assets	£ 2,000