

**REGISTERED CHARITY NO. 266869**

**SUFFOLK GUILD OF RINGERS FOR THE DIOCESE  
OF BURY ST. EDMUNDS AND IPSWICH  
31 DECEMBER 2013**

---

# SUFFOLK GUILD OF RINGERS

## CHARITY INFORMATION

Charity registration number: 266869

Charity address: Millbeck House  
Harleston Green  
Shelland  
Stowmarket  
Suffolk  
IP14 3HU

Bankers: Barclays Bank Plc  
4 Church Street  
Woodbridge  
Suffolk  
IP12 1DJ

Accountant: I S Webster FCA  
Messrs. Larking Gowen  
Chartered Accountants  
Faiers House  
Gilray Road  
Diss  
Norfolk  
IP22 4WR

Donations should be sent to: G E Slack  
Millbeck House  
Harleston Green  
Shelland  
Stowmarket  
Suffolk  
IP14 3HU

# SUFFOLK GUILD OF RINGERS

## CONTENTS

	PAGE
Independent examiner's report	1
Trustees' annual report	2 - 3
Income and expenditure account - General fund	4
Income and expenditure account - Restoration fund	5
Income and expenditure account - Library fund	6
Income and expenditure account - Jubilee fund	7
Income and expenditure account - Pipe Family Trust fund	8
Income and expenditure account - Handbells fund	9
Income and expenditure account - St. Peter's Sudbury fund	10
Income and expenditure account - Christchurch Cathedral fund	11
Statement of assets and liabilities	12

## **Independent Examiner's Report to the Trustees of the Suffolk Guild of Ringers**

I report on the accounts of the Suffolk Guild of Ringers which are set out on pages 4 to 12.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for preparing the accounts. They consider that the charity does not require an audit under section 43(2) of the Charities Act 1993, as amended by Part 8 of the Charities Act 2011 and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the Act
- ensure that the charity keeps accounting records under section 130 of the Act
- and that the accounts comply with the requirements of the 2011 Act

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**I S Webster FCA**  
**Larking Gowen**  
**Chartered Accountants**  
**Faiers House**  
**Gilray Road**  
**Diss**  
**Norfolk**  
**IP22 4WR**

**Date: 11 March 2014**

## **TRUSTEES' ANNUAL REPORT**

The Trustees present their report and financial statements for the year ended 31 December 2013.

### **Charity**

The Suffolk Guild of Ringers was registered with the Charity Commission on 10 December 1975, registration number 266869. The Charity's registered address is Millbeck House, Harleston Green, Shelland, Stowmarket, IP14 3HU. It is governed under a constitution originally registered in 1977 and most recently revised in 2013.

### **Principal objectives**

The purpose of the Charity is to promote and encourage the practice of bellringing within the Diocese of St Edmundsbury and Ipswich; to recruit, train and encourage bellringers in the practice of their art; to cultivate the art of scientific change ringing; and to promote and advise on the preservation of bells in an efficient condition.

### **Trustees**

The Trustees during the period were A F Stanley (replacing P J Gorrod from April 6<sup>th</sup> 2013), G E Slack, and A J Shedden.

### **Review of Progress and Achievements**

**Bellringing** The Guild continues to attain a presence on local broadcast media and is prominent on social networking sites. It has been another busy year for ringing as shown with the number of peals and quarter peals and other successful ringing events taking place. The advances made last year with the teaching of ringing and the mentoring of teachers have continued in 2013 and our young ringers have made real progress. A presentation from the Guild was made to our retiring President, Bishop Nigel, to express our thanks for his support.

**The Pipe Trust Fund** In addition to supporting a number of activities for beginners during the year, grants from the Pipe Family Trust Fund helped defray the travelling and accommodation costs of those taking part in the Young Ringers Striking Competition in York. We are pleased to acknowledge receipt of a further generous contribution to the Fund at the beginning of 2014 from the Pipe family, which will help us to continue to support our beginners in the future.

**Restoration activities** Our main contribution was to Clopton where the restoration of the bells was completed. We also made a further contribution to the Norman Tower as their augmentation reached completion. Members of the Belfry Advisory Committee continue to give advice and support, both for routine maintenance and restoration projects.



## Guild Finances

**Policies** All money in the Guild's funds not required for day-to-day working purposes is invested or deposited by the Treasurer, as directed by the Guild Management Committee. Grants from the Restoration Fund are authorised by the Guild Management Committee but are only paid after completed work has been approved by the Guild Ringing Master and the Technical Adviser. Grants are normally only offered for work to restore bells and their fittings for full-circle ringing, but may include augmentation and other ancillary work associated with any such project.

**General Fund** Income to the General Fund increased some 8% from 2012 primarily from increased sales of rope to towers in the Guild and from additional peal fees. Expenditure showed an increase of 4% although the only category to show a sizeable increase was our purchase of rope: both polyester and hardy hemp are now available for towers to purchase. The net effect after an increased transfer once again to the Restoration Fund is a reduction in the General Fund of £272 which is more than covered by the increase in our stock and assets.

**Restoration Fund** Restoration Fund income has increased by 25% on 2012, mainly from a large increase in donations and from an increase in interest as a result of the investment made last year in bonds through the Charities Aid Foundation. Grant approval was low once again continuing the pattern since 2009 and hence the sum available for allocation to new projects has increased to £58,369.

With the grants paid to Clopton and to the Norman Tower and other small grants paid, most of the previously allocated grants have now been paid.

**Summary** The small reduction in the General Fund balance in 2013 resulted from the increase in stock and assets. The Restoration Fund has again grown leaving the Guild in a strong position to assist with projects which we understand are in the pipeline.

A F Stanley

Trustee & Chairman

February 2014

G E Slack

Trustee & Treasurer

February 2014

A J Shedden

Trustee & Secretary

February 2014

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### GENERAL FUND

	2013		2012	
	£	£	£	£
<b>INCOME</b>				
Subscriptions	8,062		8,076	
Peal fees	1,236		1,014	
Sundry sales	84		45	
Report adverts	200		205	
Sale of rope	728		150	
		10,310		9,490
<b>LESS: EXPENDITURE</b>				
Annual report	1,137		1,008	
Ringing World advertising	97		104	
Central Council Affiliation fee	100		100	
Administrative expenses	362		221	
Travel & subsistence	186		107	
Hall hire (meetings)	42		169	
Guild <del>newsletter</del> <i>Magazine</i>	926		872	
Public Liability Insurance	363		363	
Members' Accident Insurance	707		707	
Wreaths/donations in lieu	125		100	
Donations	150		150	
Badges	-		-	
Rope	1,099		609	
Publicity Banners	-		405	
Handbell Insurance	330		340	
Odd-Struckness Meter Purchase	260		-	
Less Donation			-	
		5,883		5,255
<b>SURPLUS FOR THE YEAR</b>		4,427		4,235
<b>TRANSFERS TO RESERVES</b>				
To Library fund	50		50	
To Restoration fund	4,649		4,545	
		4,699		4,595
<b>BALANCE AFTER TRANSFERS</b>		(272)		(360)
<b>GENERAL FUND at 1 January 2013</b>		5,980		6,340
<b>GENERAL FUND at 31 December 2013</b>		<u>5,708</u>		<u>5,980</u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### RESTORATION FUND

		2013		2012	
		£	£	£	£
<b>INCOME</b>					
Non resident life membership fees		7		70	
Guild meetings and events		270		805	
Other donations and events		2,045		736	
Interest received (note 2)		1,303		492	
Affiliation scheme		1,242		1,282	
Jubilee fund interest (note 3)		41		16	
Refund of gift aided donations		1,450		1,536	
St Edmund Clapper income		750		600	
Mini ring	Donation	240		330	
	Expenses	(20)		(108)	
	(to BRF)	220		222	
			7,327		5,759
			7,327		5,759
<b>EXPENDITURE</b>					
Grants paid			12,200		600
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>			(4,873)		5,159
<b>TRANSFERS TO RESTORATION FUND</b>					
From General fund (note 1)			4,649		4,545
<b>BALANCE AFTER TRANSFERS</b>			(224)		9,704
<b>RESTORATION FUND at 1 January 2013</b>			60,279		50,575
<b>RESTORATION FUND at 31 December 2013</b>			60,055		60,279



# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### LIBRARY FUND

	2013		2012	
	£	£	£	£
<b>INCOME</b>		-		-
<b>EXPENDITURE</b>				
Administration costs	-		-	
CC Library Subscriptions	-		10	
		-		10
<b>DEFICIT FOR THE YEAR</b>		-		(10)
<b>TRANSFERS TO LIBRARY FUND</b>				
From General fund		50		50
<b>BALANCE AFTER TRANSFERS</b>		50		40
<b>LIBRARY FUND at 1 January 2013</b>		228		188
<b>LIBRARY FUND at 31 December 2013</b>		278		228

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### JUBILEE FUND

	2013 £	2012 £
<b>INCOME</b>		
Donations Received	30	235
<b>SURPLUS FOR THE YEAR</b>	<u>30</u>	<u>235</u>
<b>TRANSFERS TO RESTORATION FUND</b>		
Interest received transferred to restoration fund	-	-
<b>BALANCE AFTER TRANSFERS</b>	<u>30</u>	<u>235</u>
<b>JUBILEE FUND at 1 January 2013</b>	1,880	1,645
<b>JUBILEE FUND at 31 December 2013</b>	<u><u>1,910</u></u>	<u><u>1,880</u></u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### PIPE FAMILY TRUST FUND

	2013 £	2012 £
<b>INCOME</b>		
Donations received	50	
Interest received	8	5
<b>EXPENDITURE</b>		
Grants	400	71
<b>DEFICIT FOR THE YEAR</b>	<u>(342)</u>	<u>(66)</u>
<b>PIPE FAMILY TRUST FUND at 1 January 2013</b>	548	614
<b>PIPE FAMILY TRUST FUND at 31 December 2013</b>	<u><u>206</u></u>	<u><u>548</u></u>

## SUFFOLK GUILD OF RINGERS

### INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

#### HANDBELLS FUND

	2012 £	2012 £
<b>INCOME</b>		
Donations received	25	15
<b>EXPENDITURE</b>	-	-
<b>SURPLUS FOR THE YEAR</b>	<u>25</u>	<u>15</u>
<b>HANDBELLS FUND at 1 January 2013</b>	502	487
<b>HANDBELLS FUND at 31 December 2013</b>	<u><u>527</u></u>	<u><u>502</u></u>

# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### ST. PETER'S SUDBURY FUND

	2013		2012	
	£	£	£	£
<b>INCOME</b>				
Donations received		138		70
Interest received		9		14
		<hr/>		<hr/>
		147		84
<b>EXPENSES</b>		-		-
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>		<hr/>		<hr/>
		147		84
<b>ST. PETER'S SUDBURY FUND at 1 January 2013</b>		1,629		1,545
<b>ST. PETER'S SUDBURY FUND at 31 December 2013</b>		<hr/> <hr/>		<hr/> <hr/>
		1,776		1,629



# SUFFOLK GUILD OF RINGERS

## INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 31 DECEMBER 2013

### CHRISTCHURCH CATHEDRAL FUND

	2013		2012	
	£	£	£	£
<b>INCOME</b>				
Donations received	-	-	-	-
	<hr/>	-	<hr/>	-
<b>EXPENSES</b>				
Donations made		-		-
		-		-
<b>SURPLUS FOR THE YEAR</b>		<hr/>		<hr/>
		-		-
<b>CHRISTCHURCH CATHEDRAL FUND at 1 January 2013</b>		-		-
<b>CHRISTCHURCH CATHEDRAL FUND at 31 December 2013</b>		<hr/>		<hr/>
		<hr/>		<hr/>

# SUFFOLK GUILD OF RINGERS

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2013

	2013		2012	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Central Board of Finance	22,563		24,317	
Bank current account	1,683		1,729	
CAF 12mth bonds	46,213		45,000	
		70,460		71,046
<b>TOTAL ASSETS</b>		<u>70,460</u>		<u>71,046</u>
<b>REPRESENTED BY</b>				
General fund	5,708		5,980	
Restoration fund	58,370		49,079	
Restoration Grants Allocated	1,685		11,200	
Library fund	278		228	
Jubilee fund	1,910		1,880	
Pipe Family Trust fund	206		548	
Handbells fund	527		502	
St. Peter's Sudbury fund	1,776		1,629	
		<u>70,460</u>		<u>71,046</u>

### Notes to the accounts

**Note 1.** 50% of the sum of subscriptions and peal fees is transferred to the Restoration fund.

**Note 2.** The interest received from the CBF and Barclay's bank accounts and shown in the Jubilee, Restoration and Pipe Trust funds has been apportioned in the ratio of their respective capital sums.

### APPROVED:

We approve the accounts on pages 2 to 12 and confirm that the records produced, together with the information and explanations supplied to Larking Gowen, constitute a true and correct record of all the transactions of the charity for the year ended 31 December 2013.

*Gordon E. Slack*

G E Slack

*A F Stanley*

A F Stanley

### ASSETS

The Guild owns a number of assets in addition to the various bank balances. The main items are:

Handbells	£ 30,000
Library	£ 13,000
Vestey Ring	£ 4,900
Other assets	£ 2,700